

## Land Management Coordinator

Vermont Land Trust, Brattleboro, VT



Want to be part of the team in one of the top land trusts in the United States? The Vermont Land Trust is looking for an AmeriCorps member who is excited to help landowners better understand land management issues and options. We will train you on the workings of land conservation projects from pre-conservation documentation to post conservation easement stewardship. You will be working on many different types of projects and be introduced to a variety of land conservation and management partners throughout the state. If you have a passion for this kind of service or a passion to learn and share, please apply today!

This position is part of the Vermont Housing & Conservation Board AmeriCorps (VHCB AmeriCorps). The VHCB AmeriCorps program supports the innovative dual-goal approach to creating stable affordable housing opportunities for Vermont residents while preserving the natural and working landscape. VHCB AmeriCorps is a national service program that places members with non-profit housing or land and energy conservation organizations around the state.

Vermont Land Trust's mission is to conserve land so current and future generations are deeply connected to the land and benefit from its deliberate protection and responsible stewardship. As a result of VLT's recent strategic planning, we have built programmatic capacity to help improve the quality of land management of conserved properties. In the coming year we will build on that work by helping Vermont landowners to better understand and manage their land for climate resilience and adaptation, and carbon storage and sequestration. We will also be striving to better understand and assist with creating equity in conservation and access to land. The goal of this position is to help VLT move forward with deeper investments in land management for long-term sustainability, ecological restoration, and improving access to and use of conserved lands.

### Essential Functions:

- Invasive species management including conducting invasive plant and insect surveys – developing associated management plans, and coordination of invasive plant removal on public, non-profit, tribal or VLT lands.
- Participation in Cooperative Invasive Species Management Associations (CISMA) that VLT has helped organize including:
  - Southeast Vermont CISMA, Batten Kill Watershed CISMA, Orleans County CISMA
- Assist in the advancement of other CISMAs across Vermont
- Monitoring of conservation easement lands in line with VLT's current protocols:
  - Land manager/owner contact, remote sensing, site visit that often includes seeing the property's conservation features, all structures, and agricultural or forestry activities.
  - Compile visit reports using current VLT technology.
  - Use photos and maps to augment the report, as appropriate.
- Assist VLT staff with land restoration initiatives such as deer enclosure maintenance, recreational asset assessment, road and trail erosion evaluation, invasive plant control, and native plant surveys.



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- Identify, cultivate and coordinate with prospective partner organizations for land management activities.
- Participate in water quality improvement projects, including riparian buffer plantings.
- Participate in an Independent Service Project under the guidance of VHCB AmeriCorps
- Participate in all VHCB AmeriCorps Trainings, Service Days, Events, and Program Initiatives.
- Engage in professional and personal development activities and networking opportunities.

## Secondary Functions:

- Participate in VLT staff trainings
- Support VLT conservation project and stewardship functions
- Field and remote mapping, and boundary delineation of VLT Fee Lands
- Creation of educational materials and research related to focus areas
- Review and prioritize specific land management needs on VLT conserved land portfolio.

## Desired Qualifications:

- Bachelor's degree in Environmental Science, Natural Resource Management, or related field.
- Experience with field work, navigating difficult terrain, compass skills, map reading skills.
- Experience with field mapping, GIS, GPS.
- Ability to coordinate multiple projects simultaneously while maintaining attention to detail.
- Excellent interpersonal and communication skills. Ability to communicate with different personalities.
- Ability to represent the Land Trust and interact effectively with a wide range of organizations and individuals, both inside and outside the organization, and to cooperatively engage with all VLT staff and Board members.
- Ability to serve independently and remotely, and to engage in independent and group problem solving.
- Ability to effectively operate computers and assigned software, including Microsoft Office Suite, various mapping software (i.e. ArcMap and ArcGIS), and digital photography related software.
- Strong planning, organizational, administrative, problem-solving, and decision-making skills.

## Minimum Qualifications:

- Ability to regularly perform fieldwork and to serve outside in all weather conditions;
- Able to perform a range of physical and manual property management activities on uneven terrain and in inclement weather, including lifting and moving heavy objects and utilizing basic hand tools.
- Able to travel (drive) to field sites and trainings throughout Vermont (primarily in southern Vermont)



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- Be US citizen or have permanent resident status;
- Be at least 18 years of age upon entering the Pre-Service Orientation or 17 years of age with verified parental permission;
- Be a high school graduate, have a GED certificate, or be willing to work towards a GED as part of the service-term. A member cannot have dropped out of high school to join AmeriCorps.
- Has not been convicted of murder or sexual assault and is willing to undergo an National Service Criminal History Check;
- Be committed to the VHCB AmeriCorps program's ethic of service, appreciation of diversity, and personal and professional development of its participants;
- Have the ability and enthusiasm to drive to, attend, and participate in all required trainings and events, and be prepared to drive up to 2-3 hours each way.
- Available to regularly serve 40 hours per week

## **Additional Information:**

Service will be performed in a combination of traditional office setting and in a field setting. Office hours are typically M-F during daytime hours, but occasional evening meetings and weekend events may occur. Field setting will vary and include active agricultural settings, remote forest settings, uneven terrain and inclement weather. A laptop and cell phone will be provided for remote service, when necessary.

**Position begins September 9<sup>th</sup>, 2024 and ends August 8<sup>th</sup>, 2025.**

This position is **Full Time**: Requires 1,720 hours for an average of 40 hours per week for 47 weeks. Member will receive a living allowance of **\$30,000** (pre-tax) for the service term. Member will receive an education award of \$7,395 (pre-tax) upon successful completion of service.

Other benefits include health insurance, federal school loan forbearance, and various training and networking opportunities.

**To Apply:** <https://vhcb.org/our-programs/vhcb-ameri-corps/positions>

For questions about this position or to send additional materials:

Pieter van Loon  
54 Linden St, Brattleboro, VT  
802-246-1502

Initial Application deadline: **August 1, 2024**. Applications will be accepted on a rolling basis; open until filled.

Additional information on the AmeriCorps is available at [www.americorps.gov](http://www.americorps.gov).

**The Vermont Housing & Conservation Board (VHCB) is sponsoring this AmeriCorps position through their AmeriCorps Program. VHCB is an Equal Opportunity Employer. Positions are open to all applicants without regard to race, color, national origin, ethnicity, disability, age, gender, gender identity, sexual orientation, political affiliation, veteran's status, religion or creed.**

**Serve. Experience. Lead**

